

School Board Agenda Minutes
St. John's Lutheran School
8/13/24 at 6:00pm In School Library

Present: Zach Wenninger, Heidi Lechner, Andrew Komurka, Jessica Toellner, Rachel Rodriguez, Dawn McClyman, Sara Decker, Nicole Emmer, Doug Mageski, Jack Dobbratz, Pastor Culter

Excused: Pastor Frazee; **Absent:** Brandon Britton

I. Opening Items

A. Opening Bible Study: Pastor Cutler

B. Approval of Agenda/Additions

Motion- Dawn McClyman

Second- Jessica Toellner

II. Minutes stand as printed

II. Standing Committee Reports

A. Student Council: N/A

B. Report from Church Council: Jack Dobbratz (see separate report)

C. Principal's Report: Doug (see separate report)

D. Pastor's Report: N/A

E. A. D. Report: N/A

F. P.T.L. Report: meeting is 8/14/24; Sara Decker is Liaison and will be attending.

G. Operations Report: Dawn McClyman- No updates

H. School Safety Report: Doug (see separate report)

I. Strategic Planning Report: Sara Decker- Schedule meeting w/St. Stevens

J. Executive and Policy Report: Zach Wenninger- propose changes in School Board Policy Manual: Meet every 4th Tuesday & Convert minutes to Google Drive (provide hard copy posted in church & for boards)

III. Old Business

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A. School Scoreboard- 50% down payment (Reminder to touch base with Trustees/Mike for electrical)

B. Recap exiting interview w/ Doug & Heather

i.Heather: Challenges are growth, class size, physical space, and teachers staying on the same page. Heather suggested a support team for Doug. Board should trust Doug w/operations and "Stay in your lane."

ii.Doug: accountability goes both ways and appreciates mutual respect.

iii.Confidentiality is important.

IV. New Business

A. Need to encourage more than accoliting & increase involvement in church/school.

i.Andrew: Opportunity with the new worship schedule and scoreboard to involve upper grades: greeter, tech, music, etc.

ii.Zach: brainstorm on how to get faculty & students more involved.

iii.Doug: Involvement needs to be considered optional. Infrastructure of the youth ministry should be reviewed as a whole

iv.Pastor: Cutler: Concern with lack of faculty involvement. (VBS, ministry volunteer, Bible Study, etc.) Staff bible study was a suggestion brought forward.

B. Enrollment Cap discussion- Current 20 students is acceptable; 21 needs approval; hard cap 25 students.

i.Considerations: Is there a difference in cap between elementary and middle school? Doug's opinion: middle school may be able to support a higher cap, and not need adding an aid.

ii.Should we institute a Soft vs. Hard cap; we may need to reassess 25 for the hard cap. 25 students can be difficult. Don't want to turn children away, but also don't want to compromise education/care. Need to assess on a case by case basis. Learning gap tends to gets larger as they get older, which may create strain on teacher

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iii. Pastor Cutler suggested: Need a plan rather than discussion. Doug volunteered to put something together. Zach: We have a current policy; Will revisit in November & sit down with teachers to get input. Review/create a flow chart e.g. hire a floating aid if all classrooms have 20?

C. Google Drive for Minutes: streamline & accessible. Doug will still keep a paper binder. Backup will download on the server automatically. Create a "read only" link for parents & church members with paper copy upon request.

D. Interim principal- Doug comfortable with taking interim out of title. Concerned current & potential parents think we have a stability issue. Revisit in October.

E. Update school board policy manual

F. School board meeting dates

G. Responsibilities of Chairperson, Vice-Chairperson, and Secretary

H. Secretary responsibilities: upkeep Google drive for minutes/documents & scan in copies of all reports.

IV. Upcoming

I. Board training seminar Sept 24th @ 5:30pm (should last about 90 min)

IV. Meeting Adjourned

Motion-Andrew Komurka

Second- Rachel Rodriguez

VII. Closing Prayer

Next Meeting: Sept 10th @ 6:00 pm in school library